ASSET INVENTORY

Estate Documentation Checklist

The sum of a person's assets, investments, taxes and debts is referred to as their ***Estate***. The checklist below can be useful for documenting the entirety of a person's estate in the event they pass unexpectedly.

- [ ] Bank Accounts
- [ ] Brokerage Accounts
- [ ] Securities in Certificate Form
- [ ] Insurance Accounts (Life, Medical, Dental, Disability, Homeowners/Renters, Auto)
- [ ] Real Estate
- [ ] Safe Deposit Box
- [ ] Personal Property
- [ ] Unsecured Debts
- [ ] Debt Owed to You
- [ ] Individual Retirement Accounts
- [ ] Business Interests
- [ ] Brokerage Accounts
- [ ] Background Information
- [ ] Employer-Sponsored Retirement Plans and Retirement Benefits

This document is for illustrative purposes only. IATSE Local 479 does not provide financial or legal recommendations to its members. To explore this topic more you may wish to consult with a fee-based financial planner or advisor.

ASSET INVENTORY

Bank Accounts

Bank Contact	Account No.	Type	Beneficiary	Value

Brokerage Accounts

Brokerage Firm	Account No.	Type	Beneficiary	Value

Securities in Certificate Form

Name Stock/Bond	Titling	CUSIP No.	#Shares	Value

Individual Retirement Accounts

Plan Admin	Account No.	Type	Beneficiary	Value

Employer-Sponsored Retirement Plans and Retirement Benefits

Plan Admin	Account No.	Type	Beneficiary	Value

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ASSET INVENTORY

Insurance Accounts

Company	Policy No.	Type	Benefic.	Loans on Policy	Loans Face Amt
		Life			
		Medical			
		Dental			
		Disability			
		Homeowners/ Renters			
		Auto			

Real Estate

Property Location	Type	Fair Mkt Value	Mortgage Amt	Value (Net of Mort)

Safe Deposit Box

Bank (Location)	Box#	Contents	Executor	Location of Key

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ASSET INVENTORY

Personal Property

Type	Description	Fair Mkt Value

Unsecured Debts

Lender	Type	Description	Balance Outstanding

Debt Owed to You

Borrower	Contact Info.	Description	Balance Outstanding

Business Interests

Business Contact	Ownership %	Entity Type	Fair Mkt Value

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